

# **B.DES. Regulations – 2010**

**(For students admitted from the academic year 2010-11)**

Faculty of Engineering and Technology

SRM UNIVERSITY  
SRM Nagar, Kattankulathur  
Chennai, India

## **R 1.0 ADMISSION**

- R 1.1** The number of seats in the B.Des (Interior Design) program for which admission is to be made in the Faculty of Engineering and Technology will be decided by the Board of Management of SRM University.
- R 1.2** Candidates seeking admission to the first semester of the B.Des (Interior Design) program should have secured a minimum of 60% in aggregate in the Higher Secondary examination (10+2) or any other examination of any University or authority accepted by the University as equivalent.
- R 1.3** The candidate can belong to any group of study (Science, Commerce or any other stream).
- R 1.4** The eligibility criteria such as marks, number of attempts & physical fitness shall be as prescribed by the University from time to time.
- R 1.5** Diploma holders in Civil Engineering, Architecture or fine arts with minimum marks, as stipulated by the Admission Committee, are eligible for lateral entry to the 3<sup>rd</sup> semester of the B.Des program.
- R 1.6** Under lateral entry system, candidates who have acquired a Diploma in Civil Engineering, Architecture or fine arts through a minimum of three years of institutional study, after the 10th board examination (10+3) recognized by this University, are eligible for admission to the 3rd semester of the B.Des (Interior Design) program. On admission they are declared to have already earned the credits prescribed for the first two semesters.
- R.1.7** Notwithstanding the above, the actual admissions will be based on the rules and regulations of the UGC/ competent authorities.
- R.1.8** Candidates have to fulfill the medical standards required for admission as set out by the Admission Committee.
- R.1.9** The selected candidate will be admitted to the B.Des (Interior Design) program after he/ she fulfills all the admission requirements as indicated in the letter of admission after payment of the prescribed fees.
- R.1.10** In the matter of admissions to the B. Des (Interior Design) program the decision of the Admission Committee is final.
- R.1.11** If, at any time after admission, it is found that a candidate has not fulfilled all the requirements stipulated in the offer of admission, the Director (Engineering and Technology) may revoke the admission of the candidate and report the matter to the Vice Chancellor.

## **R 2.0 STRUCTURE OF PROGRAMME**

**R 2.1** The program will have a curriculum with syllabi consisting of :

- i) Theory based courses such as History of Interior Design, theory of Interior Design etc.,
- ii) Theory cum Studio based courses comprising of courses on Materials and Construction, Graphics, Computer Graphics, etc.
- iii) Studio based courses comprising of courses on Interior Design.
- iv) General course includes English composition and communication.
- v) Elective Courses in related fields.
- vi) Office Training (internship) in the VI Semester for exposure to the Interior Design profession.
- vii) Graduation Project in the VIII semester.
- viii) One Compulsory Educational Tour apart from the site / field visits.

**R 2.2** The B.Des (Interior Design) program will have a curriculum and course contents (syllabi), approved by the Academic Council.

**R 2.3** Credits are assigned to the courses based on the following general pattern:

- One credit for each lecture period;
- One credit for two or less tutorial periods;
- One credit for each laboratory or practical or project session of two / three periods.

**R 2.4** The curriculum of the B.Des (Interior Design) program is designed to have a total of 150 credits for the award of the B.Des (Interior Design) degree.

**R 2.5** No semester shall have more than four theory based courses and four laboratory / practical courses as prescribed in the curriculum carrying a maximum of 24 credits.

**R 2.6** Minimum number of credits to be earned for the award of B.Des Degree is 150credits.

**R 2.7** The medium of instruction, examination and project reports will be in English.

## **R.3.0 Faculty Adviser**

**R.3.1** To help the students in planning their courses of study and for getting general advice on the academic program, the school will assign a certain number of students to a faculty member who will be called their Faculty Adviser.

#### **R.4.0 Class Committee**

**R.4.1** Every class (comprising of sections) of the B.Des program will have a class Committee consisting of Faculty and students. The class committees of the School for each semester will be constituted by the Head of the School.

**R.4.2** The constitution of the Class Committees of the School for each semester will be as follows:

- a. All teachers of the courses
- b. Four students from the top half of the class to be chosen by the students of the class from amongst themselves
- c. One professor of the concerned School, preferably not associated with teaching of the class, to be nominated by the concerned Head of the School, to act as the Chairman of the Class Committee.
- d. Faculty Adviser(s) of the respective class.

#### **R 4.3 The basic responsibilities of the Class Committee are:**

- a. To review periodically the progress of the classes
- b. To discuss problems concerning curriculum and syllabi and the conduct of the classes.
- c. The method of assessment in the courses will be decided by the teachers in consultation with the class committees and will be announced to the students at the beginning of the semester
- d. The class Committee without student members is responsible for the finalization of the semester results.
- e. The class committees shall meet at least thrice in a semester, once at the beginning of the semester, once after the first cycle test and once at the end of the semester to finalize the grades.

#### **R 5.0 Registration and Enrolment**

**R 5.1** Registration and enrolment of any course will be controlled by the Office of the Controller of Examinations. Except for the first semester, the registration of a semester will be done during a specified week before the end semester examination of the previous semester.

**Late registration/ enrolment will be permitted with a fine, decided from time to time, up to two weeks from the last date specified for registration /enrolment.**

**R 5.2 From the second semester onwards all students have to enroll on a specified day at the beginning of a semester.** A student will be eligible for enrolment only if he/she satisfies **R9.0** and will be permitted to enroll only if he/she has cleared all dues to the University, Hostel, Library, etc., up to the end of the previous semester, provided he/she is not debarred for enrolment by a disciplinary action of the University.

**R 5.3** The registration sheet contains the course number, course name, number of credits and category for each course taken in that semester. The student makes the choice of course in consultation with his/ her Faculty Adviser.

## **R 6.0 Registration Requirement**

**R 6.1 The curriculum for any semester, except for the training semester and final semester will normally carry credits between 21 and 24.**

If a student finds his / her load heavy in any semester, or for any other valid reason, he/she may drop course(s) within three weeks of the commencement of the semester but before commencement of first cycle test with the written approval of his/her faculty Adviser and Head of the School.

However the student should ensure that the total number of credits registered in any semester should enable him/her to earn the minimum number of credits as specified in **R 9.1**

## **R.7.0 COMPENSATORY COURSES**

R.7.1 Compensatory courses may be offered by a School/Department, by the Deans/HODs, with the approval of the Director (E&T). The course will be conducted during the regular academic session either during the weekends or in the evenings after the regular classes as decided by the Director (E&T) and the number of hours that will be conducted will be 75% of the hours specified in the curriculum for a course. Maximum two courses will be permitted to a student during the semester. The evaluation process will be the same as that of regular semester.

Courses will be offered by departments only to students detained for lack of attendance in those subjects (Grade W, R.20.1). However, failed students (Grade U, R.20.1) and students who were absent (Grade I, R.20.1) can also

register for the courses, when they are offered to students detained for lack of attendance.

No student should register for more than two compensatory courses offered during a semester.

R.7.2 Compensatory courses will be announced by the Director (E&T) after the publication of results of end semester examinations of odd/even semester and the conduct of these courses will not go beyond the last working day of the semester. A student will have to register within the time stipulated in the announcement by paying the prescribed fees.

R.7.3 Withdrawal from Compensatory courses is not permitted.

### **R 8.0 Contact Courses**

**R 8.1** ONLY to a final year student, who has obtained “U” grade in a CORE course, a School may offer a contact course during the regular semester or summer term. The course will be offered ONLY on the recommendation of the School/Department with the mutual agreement of the teacher and the student.

**R 8.2** No student should register for more than two contact courses during the semester or summer period. **If a student registers 2 summer term courses then he/she is not eligible for contact course during that summer.**

**R 8.3** The contact course cannot be offered if a semester OR a summer course is offered on the same course, during that period.

**R 8.4** Such final year students, who wish to take contact courses, should apply to the Director (E&T), before the commencement of the semester/ summer-term in which the contact course is to be taken.

**R 8.5** The assessment procedure for a contact course will be similar to the procedure for the regular semester course.

**R 8.6 Withdrawal from a contact course is not permitted.**

### **R 9.0 Minimum Requirement to Continue the Program.**

**R 9.1** To be eligible for admission to third semester B.Des a student should have earned a minimum of 14 credits. To be eligible for admission to fifth semester B.Des, a student should have earned a minimum of 28 credits at the end of fourth semester. To be eligible for admission to seventh semester B.Des, a student should have earned a minimum of 42 credits at the end of sixth semester.

For lateral entry students and for students who are transferred from other universities, to be eligible for admission to fifth semester B.Des, he/she should have earned a minimum of 14 credits at the end of the fourth semester. To be eligible for admission to seventh semester B.Des., he/she should have earned a minimum of 28 credits at the end of sixth semester.

**R 9.2** A student who is not eligible for promotion from an even semester to the next higher (odd) semester for reasons of having not earned the prescribed minimum number of credits, will have to discontinue the program temporarily. He/she can rejoin the program after fulfilling the academic performance requirements as in **R.9.1**.

### **R 10.0 Maximum duration of the program**

**R 10.1** Each semester shall normally consist of 90 working days or 450 hours. A student is ordinarily expected to complete the B.Des (Interior Design) program in eight semesters. However a student may complete the program at a slower pace by taking more time but in any case not more than 14 semesters under regular program excluding the semesters withdrawn on medical grounds etc, as per **R 11.1**.

### **R 11.0 Temporary withdrawal from the program**

**R 11.1** A student may be permitted by the Director (E&T) to withdraw from the program for a semester or longer for reasons of ill health or other valid reasons. Normally a student will be permitted to discontinue from the program only for a maximum continuous period of two semesters.

### **R 12.0 Discipline**

**R 12.1** Every student is required to observe discipline and decorous behavior both inside and outside the University campus and not to indulge in any activity that will tend to bring down the prestige of the University.

**R 12.2** Any act of indiscipline of a student is first to be considered by the Discipline and Welfare Committee of the School for necessary action. If the issue demands more serious consideration, the indiscipline will be reported to the Director (E&T), and he will refer it to the Discipline and Welfare Committee of the University, constituted by the Vice Chancellor.

The Committee will enquire into the charges and recommend suitable punishment if the charges are substantiated. The Director (E&T) will consider the recommendation of the Discipline and Welfare Committee and take appropriate action.

**R 12.3** Appeal: The student may appeal to the Vice Chancellor whose decision will be final and binding.

### **R 13.0 Attendance**

**R 13.1** Attendance is the physical presence of the student in the class. It is a well observed fact that the students who score good grades are those who attend classes regularly. Therefore, the students must strive to attend all the classes without fail.

**R 13.2** Every teaching staff member handling a class will take attendance till 3 calendar days before the last instruction day in the semester. The percentage of attendance, calculated up to this point, will be indicated by a code number / letter as follows:

Attendance- Rounded to	Code
95% and above	H
85 to 94%	9
75 to 84%	8
Below 75%	L

**R 13.3** A student must maintain an attendance record of at least 75% in individual courses. Without the minimum attendance of 75%, in any course, students become ineligible to write the end semester examination in that subject. His/her registration for that course will be treated as cancelled, and he/she shall be awarded '**W**' grade ((W stands for registration cancelled for want of minimum attendance) in that course. This grade shall appear in the grade card until the course is successfully completed.

The student should register for and repeat the course when it is offered next.

**R 13.4** The student must strive to attend all the classes without fail. However, the minimum attendance requirement of 75% allows a student the facility to use the balance 25% to account for short illnesses of a few days: permitted assignments such as job interviews; inter university sport meets, inter collegiate/ inter-university competitions, etc.

**R 13.5** The teacher shall announce the particulars of all students who have

attendance less than 75% in that course in the class. Copies of the same will be sent to the Director (E&T), and Heads of Schools/ Departments concerned. **The students who have less than 75% attendance will not be permitted to sit for the end semester examination.**

**R 13.6** Condonation of Attendance: In rare and genuine cases, a committee consisting of Pro-Vice Chancellor, Director and Associate Director will examine the case and recommend suitably to the Vice Chancellor, who may give condonation of attendance in deserving cases.

#### **R 14.0 Assessment procedure**

**R 14.1** The complete academic performance of a student is evaluated internally by the concerned teachers/departments.

**R14.2** The student's performance in each theory course is evaluated for a maximum of 100 marks of which 50 marks for in-semester assessment and 50 marks for the end semester examination.

**R 14.3** The in-semester assessment in theory subjects is based on cycle tests, assignments, case presentation seminar, model examinations etc. The student shall be informed sufficiently early of the procedure to be followed for in-semester assessment.

**R 14.4** The student performance in practicals (Studio courses) is also evaluated out of a maximum of 100 marks. In-semester assessment is based on the work done by the student in the class, and assignments etc. for 50 marks and end semester assessment will be done by an external examiner through viva voce exam of design portfolio for the remaining 50 marks. The student shall be informed sufficiently early of the procedure to be followed for in-semester assessment.

**R 14.5** The student's performance in theory cum studio based courses will be done by awarding 50 marks for continuous sessional assessment and 50 marks in the end semester exam.

#### **R 15.0 System of tests**

**R 15.1** In theory courses, for all semesters excepting the training and final semesters, the first two assessments will be either cycle test or assignment and the third assessment will be the model examination. The first two assessments will be conducted for 15 marks each and also the model examination for 15 marks and 5 marks for attendance, (total 50). The break up of marks to be awarded for attendance is given below.

<b>Attendance Percentage Range</b>	<b>Marks to be awarded</b>
0-75	0

76-80	1
81-85	2
86-90	3
91-95	4
96-100	5

- R 15.2** For studio based courses (Practicals) the design projects will be evaluated individually for the total sessional marks of 50. The weightages for each project will be announced during the class committee meetings.
- R 15.3** For theory cum studio courses the sessional assessment for 50 marks will be done by having a midterm test for 20 marks and model examination for 25 marks and 5 marks for attendance. The break-up for awarding marks for attendance is same as given in R 15.1
- R 15.4** Absolute marks will be awarded for all tests, assignments, laboratory work and examinations. The final percentage of marks will be calculated for award of grade according to the details given in **R15.1, R15.2** and **R15.3**.

#### **SCHEME OF EXAMINATION FOR B.Des (Interior Design)**

Course	Duration In Hours	Internal Marks	End Semester Exam / External	Total marks
All Theory Courses	3 hrs.	50	50	100
Theory cum studio based courses	3 hrs	50	50	100
Studio based courses	Not Applicable	50	50	100
Office training(attendance code not applicable)	Not Applicable	100	-	100
Graduation Project (attendance code not applicable)	Not Applicable	50	50	100

### **R 16.0 End semester examination**

- R 16.1** There will be one end semester examination of three hours duration in each lecture based subject.
- R 16.2** The examinations at the end of a particular semester will be conducted for the courses of all odd and even semesters.
- R 16.3** A student should have appeared for the end-semester examination of the prescribed course of study to be eligible for the award of the grade in that course.

### **R 17.0 Office Training (Internship)**

- R 17.1** The student will be required to undertake training for a minimum period of 80 working days during the 6<sup>th</sup> semester in a reputed architecture/interior design firm that has completed at least 5 years in professional consultancy. The students should arrange to send monthly progress reports from the respective offices imparting training.
- R 17.2** The evaluation will be carried out for 100 marks through a viva-voce examination conducted at the end of the semester, scrutinizing the portfolio of drawings done during training and the work diary. The viva voce examination will be conducted by an internal examiner appointed by the University.
- R 17.3** If the student fails to secure a pass in the office training evaluation or fails to complete the minimum number of working days required for training, he/ She will complete the same after the 8<sup>th</sup> semester and submit the drawings and reports for evaluation subsequently.

### **R 18.0 Graduation Project Work**

B.Des graduation projects should attempt to improve existing standards in interior design, and will be attempted individually by students. The internal assessment for 50% of marks will be done by a thesis review committee comprising of the Head of the Department, supervisor of the project and an external member who will be a renowned architect/interior designer. The review committee will conduct at least 4 reviews during the semester for evaluating the reports and drawings. At the completion of the project the student will submit the project report, presentation drawings and model which will be evaluated for the remaining 50% of marks by a viva voce examination by a panel consisting of the Head of the Department and two external examiners appointed by the University. The grade will be awarded to the student on the basis of the total marks obtained by him/her out of 100.

**R 18.1** If the candidate fails to secure a pass in thesis project, he/she will be required to improve the project work based on the suggestions given by head of the department and the thesis guide and appear for the viva-voce examination during the end of the subsequent semester.

### **R.19.0 Reappearance in end Semester Examination**

**R19.1** Students who have secured U, W or I grade in a particular course can reappear when the end semester examination for that course is again conducted provided they satisfy other eligibility conditions such as lack of attendance overcome by compensatory courses (R.7.0 and R 13.0) and minimum credit requirements (R. 9.0), Temporary withdrawal from the programme (R.11.0) and Discipline (R.12.0).

### **R 20.0 Course wise grading of students**

#### **R 20.1 Letter Grades and Grade points**

Based on the semester performance, each student is awarded a final letter grade at the end of the semester in each course. The letter grades and the corresponding grade points are as follows.

A+ 10 grade points

A 9.5 grade points

A- 9.0 grade points

B+ 8.5 grade points

B 8.0 grade points

B- 7.5 grade points

C+ 7.0 grade points

C 6.5 grade points

C- 6.0 grade points

D 5.0 grade points

E 4.0 grade points

U 0 grade points

W 0 grade points (Failure due to insufficient attendance in the course)

I 0 grade points (Incomplete, Subsequently to be changed into pass (E to A +) or U grade in the same semester).

**R 20.2** A student is considered to have completed a course successfully and earned the credits if he secures a letter grade other than U or W or I in that course. **A letter grade U or W in any course implies a failure in that course.**

**R 21.0 Method of Awarding Letter Grades.**

**R 21.1.** A final meeting of the class committee without student members will be convened within seven days after the last day of the end-semester examination. The letter grades to be awarded to the students for different courses will be finalized at the meeting.

**R 22.0 Declaration of Results**

**R 22.1** After the finalization by the Class committee as per **R 20.1** the letter grades awarded to the students will be announced by the Controller of Examinations.

**R 22.2.**The W grade once awarded stays in the record of the student and is deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course.

**R 22.3** ‘U’ grade obtained by a student will be deleted in the grade card once that course is successfully completed. The pass grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The CGPA will be accordingly revised.

**R 23.0 Re-examination of Answer Papers.**

**R 23.1** In case any student feels aggrieved, he can contact the teacher concerned within three weeks from the commencement of the semester immediately following the announcement of the results.

The student shall have access to his / her answer paper (s) in the end semester examination, which may be shown to him by the teacher(s) concerned. If the teacher feels that the case is genuine he may re-examine the case and forward a revised grade, if any, to the Controller of Examinations through the Chairman of the class committee with justification for the revision and with intimation to the Head of the School.

**R 24.0 Course Repetition**

**R 24.1** A student securing W grade in a course has to repeat it compulsorily when the course is offered next through Compensatory courses. A student securing

U or I grade in a course, may repeat it through Compensatory courses if he so desires. In all such cases the award of internal marks shall be based on his performance in Compensatory courses

A course successfully completed cannot be repeated.

### **R 25.0 Grade Card**

**R 25.1** The grade card issued by the Controller of Examinations at the end of the semester to each student will contain the following.

- a. The credits for each course registered for that semester.
- b. The letter grade obtained in each course
- c. The attendance code in each course
- d. The total number of credits earned by the student up to the end of that semester in each of the course categories.
- e. The cumulative Grade point Average (CGPA) of all the courses taken from the third semester.

**R 25.2** The GPA will be calculated according to the formula

$$\text{GPA} = \frac{\sum(\text{CXGP})}{\sum C}$$

Where C = credit for the course, GP= the grade point obtained for the course and the sum of all the courses taken in that semester, including those in which the student has secured U and W grades.

For the cumulative grade point average (CGPA) a similar formula is used where the sum is over all the courses taken, including those in which the student has secured U and W grades, in all the semesters completed up to the point in time.

**R 25.3** Class/Distinction will be awarded to the students after they successfully complete the B.Des programme within the time duration of 8 semesters (for regular)/ 6 semesters (for lateral entry) (R.10.0), as per norms given below.

CGPA  $\geq 4$  &  $< 5$  - pass

CGPA  $\geq 5$  &  $< 6$  Second Class

CGPA  $\geq 6$  &  $< 8.5$  First Class

CGPA  $\geq 8.5$  (without U or W or I in any Semester)-First Class with Distinction

**R.25.4** Class/Distinction will be awarded to the students who fail to complete within 8 semesters for regular and 6 semesters for lateral entry but successfully complete the B.Des programme within the time duration of 9 semesters (for regular)/ 7 semesters (for lateral entry) (R.10.0), as per norms given below.

CGPA  $\geq 4$  &  $< 5$  - pass

CGPA  $\geq 5$  &  $< 6$  Second Class

CGPA  $\geq 6$  First Class

**R.24.5** Class/Distinction will be awarded to the students who fail to complete within 9 semesters for regular and 7 semesters for lateral entry but successfully complete the B.Des programme within the time duration of 14 semesters (for regular)/ 12 semesters (for lateral entry) (R.10.0), as per norms given below

CGPA  $\geq 4$  &  $< 5$  - pass

CGPA  $\geq 5$  Second Class

## **R 26.0 Scholarships and Tuition fee Exemption**

**R 26.1** A certain percentage of the students admitted will be awarded merit-cum -means scholarship or fee concessions subject to the terms and conditions stipulated from time to time.

## **R 27.0 Eligibility for Award of the B.Des (Interior Design) Degree**

**R27.1** A student shall be declared to be eligible for the award of the B.Des (Interior Design) degree if he/she has

- a. Registered and successfully completed all the courses and projects as per the curriculum.
- b. Successfully acquired the minimum required credits as specified in the curriculum.
- c. Every student is required to undergo at least one educational tour for the successful completion of the course.
- d. No disciplinary action pending against him/her.

## **R 28.0 Change of Regulations**

**R 28.1** Any regulations can be modified by the Academic Council of SRMU